**REQUEST FOR CHANGE OF MAJOR/STREAM**

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| This form will not see accepted unless completed all the information | لا يقـبـل هـذا الطـلب إلا بعـد تعـبـئـة جـميـع الـمـعـلـومـات |
| **INSTRUCTIONS**:1. The application form will be given to a student who has already spent at least one semester in the major.
2. The application after the final approval in the Register's Office during the first two weeks will be processed for current semester.
3. Student is allowed to change his major once only.
4. A copy of the latest transcript must be attached.
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| **Student's Name:** | …………………………………………………………………………………..……………….…………. | **ID. No.** | ……………………………………….….…………. |
|  | **Request for Change of Stream** |  |
|  |
| Current Stream:  |  | Technical | Requested Stream: |  | Business |
| Student's Sign.: ……………………………………….……. Date: ………….……………. | Advisor's Sign.: ……………………………………….……. Date: ………….……………. |
|  |  |  |  |  |  |  | **Accepted** |  |  |  |  |  |  |  | **Rejected** |
| Chairman GS Dept.'s Sign.: ……………………………………………………………….…………………….…………. Date: …………………………………….…………………….…………. |

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|  | **Request for Change of Major** |  |
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| Current Major: …………………………………………………………………..………….…….  | Requested Major :……………………………………………………………..………….…….  |
| Total Cr. Hrs. Earned (in major): ………………………….……………………….… | Cumulative GPA (in major): ……………………………………………………….…… |
| Reasons : ………………………………………………………………………………………………………………………………………………………………………………….…………………….…………. …………………………………………………………………………………………………………………………………………………………………………………………………….…………………….…………. |
| Student's Signature: …………………………………………………………………..………  | Advisor's Signature: …………………………………………………………………..……… |
| Date: ……………………………………………………………..…….…………………….…………. | Date: ……………………………………………………………..…….…………………….…………. |
| **Accepted** |  |  |  | **Rejected** |  |  |  |  |  |  | **Accepted** |  |  |  | **Rejected** |  |  |  |
| ( Old) Department's Chairman |  | ( New) Department's Chairman |
| Signature: …………………………………….……. Date: ………….……………. |  | Signature: …………………………………….……. Date: ………….……………. |

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|  | **College Deputy for Educational & Training Affairs** |  |
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|  |  |  |  |  |  |  | **Approved** |  |  |  |  |  |  |  | **Not Approved** |
| Signature: ……………………………………….…………………….…………. Date: ……………………………………….…………………….…………. |

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|  | **STUDENTS AFFAIR'S DIVISION** |  |
| The transfer has been approved effective Semester : ………………………………… |
| **College Deputy for Students Affairs** | **College Registrar** |
| Signature: ……………………………….…………. Date: ………………………………… | Signature: ……………………………….…………. Date: ………………………………… |

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| 1 st Registrar |  | 2 nd New Dept. |  | 3 rd Old Dept. |  | 4 th Student |