**طلب صيانة الإقفال الالكترونية**

**MAINTENANCE REQUEST FOR ELECTRONIC LOCKS**

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| التاريخ: | .................................................................................................................................................... | | Date: |
| المبنى: | **ETA MIT ELC** | | Building: |
| القســم: | ...................................................................... | ...................................................................... | Department: |
| رقم الغرفـة: | ...................................................................... | ...................................................................... | Room No.: |
| وصف الخلـل: | ....................................................................................................................................................  .................................................................................................................................................... | | Problem Details: |

مقدم الطلب: ..................................................... هاتـف: ................................................Phone: Applicant: …………..……………………

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| **تعبأ من قبل الفني المختص** | | | |
| اسم الفني: .......................................................... | الوقت: .......................................... | تاريخ استلام الطلب: / / | |
| ..........................................................................................................................................................  ..........................................................................................................................................................  ..........................................................................................................................................................  .......................................................................................................................................................... | | | تقرير الإصلاح: |
|  | | |  |
| 1 - ..........................................................................................................................................................  2 - ..........................................................................................................................................................  3 - ..........................................................................................................................................................  4 - .......................................................................................................................................................... | | | القطع المستخدمة: |

|  |  |
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| **بيانات تعبأ من مقدم الطلب بعد زيارة الفني** | |
|  |  |
| ملاحظات: Note:  ..............................................................................................................................................  ..............................................................................................................................................  .............................................................................................................................................. | تـم إصـلاح الخـلـل  The problem fixed    Still not fixed  The problem fixed  لم يتم إصلاح الخلل  Still not fixed |

**التوقيع :** .............................................................................................Signature: