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| **Committee Proposal Form** |

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| **Entity** | | | |  | | | | | | **Date** |  | |
| **DEPARTMENT** | | | |  | | | | | | | | |
| **Name of the Committee** | | | | |  | | | | **Category** | |  | |
| **Validity of the Committee** | | | | | Starting date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Ending Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | |
| **Reason / Justification to form the Committee** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Duties and Responsibilities of the Committee (attach Terms of Reference)** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Members of the Committee** | | | | | | | | | | | | |
| **NO.** | **Safeer no.** | | **Name** | | | | | **Role in the Committee** | | | **Membership from other Committees** | |
| **1** |  | |  | | | | |  | | |  | |
| **2** |  | |  | | | | |  | | |  | |
| **3** |  | |  | | | | |  | | |  | |
| **4** |  | |  | | | | |  | | |  | |
| **5** |  | |  | | | | |  | | |  | |
| **6** |  | |  | | | | |  | | |  | |
| **7** |  | |  | | | | |  | | |  | |
| **8** |  | |  | | | | |  | | |  | |
| **9** |  | |  | | | | |  | | |  | |
| **10** |  | |  | | | | |  | | |  | |
| **Reporting Authority (REPA)** | | | | | | | | | | | | |
| **Name** | |  | | | | **Signature** |  | | | | **Date** |  |
| **To be accomplished by Supervising Authority (SUPA)** | | | | | | | | | | | | |
| **Comments** | | | | | | | | | | | | |
|  | | | | | | | | | | | | |
| **Approval** | | | | | | | | | | | | |
| **Name** | |  | | | | **Signature** |  | | | | **Date** |  |

**CC: All relevant stakeholders**