**سـجــل لائحــة التدقيق الداخـلـي INTERNAL AUDIT CHECKLIST**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Audit No.:** |  | **رقم التدقيق:** | **Audit Date:** |  | **تاريخ التدقيق:** |
| **Doc. Code #:** |  | **رقم الوثيقة:** | **Department:** |  | **القسم:** |
| **Auditor:** |  | **اسم المدقق:** | **Auditee:** |  | **المدقق عليه:** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **CAR /**  **PAR #** | **Findings**  **النتائج والملاحظات** | **Yes/No**  **نعم/ لا** | **Question/ Inquiry**  **السؤال/ الاستفسار** | **No.رقم** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **المدقق / Auditor** | **المدقق عليه / Auditee** | | | | |
| الاسم / Name |  |  |  |  |  |  |
| التوقيع / Sign |  |  |  |  |  |  |
| التاريخ /Date |  |  |  |  |  |  |