Criteria for Launching New Major - Checklist

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| **The new major conforms to:** |
| 1. | Mission statement of the college |[ ]
| 2. | Vision of the college |[ ]
| 3. | Objectives of the college. |[ ]
| **The new major has:** |
| 4. | Prior approval by the RCHQ for development; |[ ]
| 5. | A program title which adequately reflects the graduates’ profile, and leaves no ambiguity as to the job market where graduates fit in; |[ ]
| 6. | A graduates' profile which provides evidence of professional alignment of the graduates; |[ ]
| 7. | A job market for program graduates, evident in documented survey data gathered from well-designed industry-survey-questionnaire (An appropriate needs analysis should precede any proposal discussion on the major); |[ ]
| 8. | A job market which is ‘sustainable’ and not subject to drastic changes due to market volatility caused by economic downturn, socio-economic situation, seasonal variations, etc; |[ ]
| 9. | The provision of benchmarking to enable comparison with similarly named programs within the Kingdom or outside; |[ ]
| 10. | The provision of logistics for program implementation vis-à-vis space for labs/workshops, classrooms, competent faculty, curriculum support, etc; |[ ]
| 11. | A recognized accrediting body to enable program alignment, curriculum design, and future accreditation; |[ ]
| 12. | An academic progression route for program graduates to study for higher qualification in the relevant field (more so for a program which falls short of BS qualification). |[ ]

**Submitted by:**

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***Department Chairman/ Chairman of the***

***Assigned Committee***