**Gap Analysis and Comprehensive Curriculum Review Action Plan**

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| **PART I: General Information** |
| **Department** | **Major (Degree Plan)** | **Date**  |
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| **PART II: Department Curriculum Review Committee (DCRC)** |
| **S. No.** | **Staff ID** | **Name** | **Department** | **Subject Area of Expertise** | **Signature** |
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| **PART III: Gap Finding Reference**  |
| **External Environmental Scanning** [x] Vision of KSA (at JIC and RC level)[ ]  General Authority for Statistics KSA Survey[ ]  Coop Student Satisfaction Survey[ ]  Faculty/Industry Site Visits [ ]  Coop Company Satisfaction Survey[ ]  PAEC Input [ ]  BS Part-timers Survey [ ]  Employer Survey [ ]  Alumni Satisfaction Survey [ ]  Employment Rate[ ]  Accreditation Bodies Feedback[ ]  Benchmarking with like Universities and Colleges[ ]  Other­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Internal Environmental Scanning** [x]  Mapping to Vision and Mission of JIC[ ]  Appropriate Degree Plan[ ]  Pre-requisite Inter/Intra Departmental Survey[ ]  Mapping PEO to Occupation[ ]  Mapping Content to PEO[ ]  Content and order as per Blooms[ ]  Faculty Satisfaction Survey[ ]  Activity Mark sheets Analysis[ ]  Course Assessment Chart Analysis[ ]  Course Assessment Report Analysis[ ]  Course Satisfaction Survey Analysis[ ]  CLO Satisfaction Survey Analysis[ ]  Assessments Adequacy[ ]  Grades Weightage[ ]  Marking Rubrics (may not be applicable to theory only courses)[ ]  Assessment Criteria[ ]  Adequate Facilities[ ]  Latest Appropriate Equipment[ ]  Mapping CLOs to Instruction (content)[ ]  Adequate Student/Instructor Ratio[ ]  Qualified Instructors[ ]  Latest Theory/Practical Course Materials[ ]  Student Exit Survey [ ]  Other­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

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| **PART IV: The Decision of the Department Council (DC):**  |
| **Course Level Review** | **Program Level Review** | **Date of DC Meeting (Attach Approved Minutes)** |
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| **PART V: Action Plan for Gap Analysis and Comprehensive Curriculum Review**  |
| Abstract of the Gap Analysis and Proposed Action Plan for Curriculum Renewal

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| **S. No.** | **Gap/Areas for Improvements** | **Proposed Action** | **Justification** |
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Use Curriculum Review Proposal Description Document (appendix B) and Curriculum Review Submission Checklist (F700-38) to submit the detailed “gap analysis and comprehensive curriculum review” proposal. |

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| **PART VI: Evaluation of the Outcomes of Implemented Action Plan by DCRC**  |
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