**EXAMINATION PAPER QUALITY AUDITING**

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| **Part I: Course Details** |
| **Course Code:** |  | **Sec:** | All or (X,Y,Z) | **Course Title:** |  |

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| **Part II: Prepared By** |
| **Instructor Name** | **Signature** | **Date** |
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| **Part III: Check list** |
| **Sr. #** | **Items** | **Yes/No** |
| **1** | Approved standard examination format is used |  |
| **2** | Time allocated to the paper is reasonable and is not too lenient or too tight |  |
| **3** | There are no grammatical mistakes in the language |  |
| **4** | The language is simple for comprehension and does not lead to multiple meanings |  |
| **5** | Where appropriate, clear (not blurred) sketches, diagrams and graphs have been included to enable better understanding. |  |
| **6** | All relevant dimensional data are given in the sketches |  |
| **7** | All information/data are given in the questions |  |
| **8** | Examination paper with model solutions and correct CLO mapping are attached. |  |
| **9** | The distribution of marks among questions and inside a question (for sub-questions) is reasonable |  |
| **10** | The distributions of marks are correctly shown on the front page |  |
| **11** | The contents of the paper are sufficiently wide to provide comprehensive coverage of the syllabus (for final examinations only) |  |

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| **Part IV: Moderated by (Program/Course Director or a faculty assigned by him)** |
| **Comments** (moderator should verify compliance with items in Part III):  |
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| **Name** | **Signature** | **Date**  |
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| **Part V: Approved by (Program/Course Director)** |
| **Name** | **Signature** | **Date** |
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