**SELECTION OF A TEXTBOOK:**

**EVALUATION AND APPROVAL**

|  |  |
| --- | --- |
| **Book title:** |  |
| **Author/authors:** |  |
| **Publisher and year:** |  |
| **ISBN:** |  |
| **Code & title of JIC course(s):** |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sr # | Evaluation criteria | Rating | | | |
| excellent | Above average | Average | Poor |
| 1. | Addresses knowledge and skills |  |  |  |  |
| 2. | Clear learning aims |  |  |  |  |
| 3. | User-friendly English |  |  |  |  |
| 4. | Layout of the book |  |  |  |  |
| 5. | Balance in text and diagrams |  |  |  |  |
| 6. | Rich in examples & exercises |  |  |  |  |
| 7. | Learning enhancing Materials |  |  |  |  |
| 8. | Serves multiple courses |  |  |  |  |
| 9. | References |  |  |  |  |
| 10. | Cultural sensitivity |  |  |  |  |
| 11. | Practical issues |  |  |  |  |
| (a) Cost of the book |  |  |  |  |
| (b) Availability of the book |  |  |  |  |
| (c) Durability of the book |  |  |  |  |

**Submitted by:**

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***Course Director/BS Coordinator***

**Recommended by:**

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***Chairman,***

***Department Council***

**Approved by:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

***Department Chairman/***

***Center Director***