**EXTERNAL SURVEY REQUEST FORM**

**REQUEST DATE :**

|  |  |
| --- | --- |
| **NAME OF THE SURVEY** |  |
| **PURPOSE(S) OF THE SURVEY** |
| **1** |  |
| **2** |  |
| **3** |  |
| **TARGET RECIPIENT***Please specify the industry category of your target audience (i.e. Petrochemicals, Education, Oil and Gas, etc.)* |
|  |
| **SURVEY LINK** | **SURVEY TIMEFRAME** |
|  | **FROM** | **TO** |
|  |  |
| **REQUESTER INFORMATION** |
| **Requesting Department** |  |
| **Requester Information**(Name, Job Title, Email) |  | **Signature** |
|  |
| **Reviewed by**(Chairman/Director) |  |  |
|  | **APPROVED BY** |
| **Name** |  |  |
| **Job Title** | College Deputy, ETA | College Deputy, CQA |
| **Signature / Date** |  |  |

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| **FOR INDUSTRIAL RELATIONS USE ONLY** |
| **To be distributed through:***Social Media Accounts**Email (External Recipients)**Email (Internal Recipients)**Others \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* | **APPROVED FOR IMPLEMENTATION****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****ABDULLAH M. BAAGIL**Director, Industrial Relations | **Assigned To** |
|  |
| **Completion Date** |
|  |