**Project Evaluation Form**

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| **General Information (To be filled by requester)** |
| **Project Title** |  |
| **Area/ Specialty**  |  |
| **Brief Description** (Attach support documents) |  |
|  |  |
|  |  |
|  |  |
| **Proposed/ Initiated by**(Team Leader/Focal Person) |  |[ ]  **Research Project** |
|  |  |[ ]  **Project** |
|  |  |[ ]  **Idea** |
| **Department/ Major** |  |
|  |
| **Requirements** |
| **No. of Staff from JIC** |  | **No. of Staff from outside** |  |
| **Estimated Budget** |  | **Duration** |  |
| **Semester** |  |

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| **Evaluation (To be filled by RPPAP Team)** |
| **Sr. #** | **Description** | **Points (max 10)** |
| **1** | **Relevance to the Requester’s Specialty** |  |
| **2** | **Reasonability of the estimated budget** |  |
| **3** | **Reasonability of the timeline/ duration to complete the project** |  |
| **4** | **Reasonability of the number of staff involved** |  |
| **5** | **Viability of the project in terms of available resources and competencies**  |  |
| **6** | **Impact of the project at departmental/ college level** |  |
| **7** | **Relevance to the college/ RC/ Kingdom’s vision** |  |
| **8** | **Availability of the required materials/ equipment/ training**  |  |
| **9** | **Requester’s participation and contributions at departmental/ college level**  |  |
| **10** | **Requester’s overall profile (commitment/ discipline/ attendance/ evaluation )** |  |
| **Grand Total** |  |

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| **Recommendations (To be filled by RPPAP Team Chair)** |
|  |
|[ ]  **Recommended**  | **Proposed****Custodian Dept./ Unit** |  |
|[ ]  **Not** **Recommended** |  |  |
|  |
| **Project Outcome** |[ ]  Revenue **(**Estimated Income in SR) |  |
|  |[ ]  Research/ Case Study |[ ]  Building Models/ Prototypes |
|  |[ ]  Building Competencies (staff/ Students) |[ ]  Building Infrastructure |
|  |[ ]  Process Optimization |[ ]  Improving Quality of Work |
|  |[ ]  Publications |[ ]  Patents |
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|  |  |  |  |   |
| **Name** |  | **Signature** |  | **Date** |

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| **Approval (To be filled by MD)** |
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|[ ]  **Approved** | **Forwarded to** |
|[ ]  **Not Approved** |[ ]  **J-RICH** |
|  |  |  |  |[ ]  **Education & Training Affairs** |
|  |  |  |  |[ ]  **Curriculum and Quality Assurance** |
|  |  |  |  |[ ]  **Student Affairs** |
|  |  |  |  |[ ]  **Industrial Relations** |
|  |  |  |  |[ ]  **Administration & Financial Affairs** |
|  |  |  |  |[ ]  **Quality Center** |
|  |  |  |  |[ ]  **Business Development Unit** |
|  |  |  |  |[ ]  **Information Technology Center** |
|  |  |  |  |  | **Others**  |  |
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| **Comments/ Special Instructions:** |
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| **Dr. Khalid Alharbi** |  |  |  |   |
| **Managing Director** |  | **Signature** |  |  |