**Project Evaluation Form**

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| --- | --- | --- | --- | --- |
| **General Information (To be filled by requester)** | | | | |
| **Project Title** |  | | | |
| **Area/ Specialty** |  | | | |
| **Brief Description**  (Attach support documents) |  | | | |
|  | | | |
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|  | | | |
| **Proposed/ Initiated by**  (Team Leader/Focal Person) |  | |  | **Research Project** |
|  | **Project** |
|  | **Idea** |
| **Department/ Major** |  | | | |
|  | | | | |
| **Requirements** | | | | |
| **No. of Staff from JIC** |  | **No. of Staff from outside** | |  |
| **Estimated Budget** |  | **Duration** | |  |
| **Semester** |  | | | |

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| **Evaluation (To be filled by RPPAP Team)** | | |
| **Sr. #** | **Description** | **Points (max 10)** |
| **1** | **Relevance to the Requester’s Specialty** |  |
| **2** | **Reasonability of the estimated budget** |  |
| **3** | **Reasonability of the timeline/ duration to complete the project** |  |
| **4** | **Reasonability of the number of staff involved** |  |
| **5** | **Viability of the project in terms of available resources and competencies** |  |
| **6** | **Impact of the project at departmental/ college level** |  |
| **7** | **Relevance to the college/ RC/ Kingdom’s vision** |  |
| **8** | **Availability of the required materials/ equipment/ training** |  |
| **9** | **Requester’s participation and contributions at departmental/ college level** |  |
| **10** | **Requester’s overall profile (commitment/ discipline/ attendance/ evaluation )** |  |
| **Grand Total** | |  |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Recommendations (To be filled by RPPAP Team Chair)** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | **Recommended** | | | | | **Proposed**  **Custodian Dept./ Unit** | | |  | |
|  | **Not** **Recommended** | | | | |
|  | | | | | | | | | | |
| **Project Outcome** | |  | Revenue **(**Estimated Income in SR) | | | | | |  | |
|  | Research/ Case Study | | | |  | | Building Models/ Prototypes | |
|  | Building Competencies (staff/ Students) | | | |  | | Building Infrastructure | |
|  | Process Optimization | | | |  | | Improving Quality of Work | |
|  | Publications | | | |  | | Patents | |
|  | | | | | | | | | | |
|  | | | |  |  | | |  | |  |
| **Name** | | | |  | **Signature** | | |  | | **Date** |

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| **Approval (To be filled by MD)** | | | | | | | | | | |
|  | | | | | | | | | | |
|  | **Approved** | | | | | **Forwarded to** | | | | |
|  | **Not Approved** | | | | |  | **J-RICH** | | | |
|  |  |  | | |  |  | **Education & Training Affairs** | | | |
|  |  |  | | |  |  | **Curriculum and Quality Assurance** | | | |
|  |  |  | | |  |  | **Student Affairs** | | | |
|  |  |  | | |  |  | **Industrial Relations** | | | |
|  |  |  | | |  |  | **Administration & Financial Affairs** | | | |
|  |  |  | | |  |  | **Quality Center** | | | |
|  |  |  | | |  |  | **Business Development Unit** | | | |
|  |  |  | | |  |  | **Information Technology Center** | | | |
|  |  |  | | |  |  | **Others** | |  | |
|  |  |  | | |  |  |  | | | |
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| **Comments/ Special Instructions:** | | | | | | | | | | |
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| **Dr. Khalid Alharbi** | | |  |  | | | |  | |  |
| **Managing Director** | | |  | **Signature** | | | |  | |  |