**Project Proposal Form**

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| **General Information (To be filled by requester)** |
| **Proposed/ Initiated by**(Team Leader/Focal Person) |  |[ ]  **Research Project** |
|  |  |[ ]  **Project** |
|  |  |[x]  **Idea** |
| **Project Title** |  |
| **Area/ Specialty**  |  |
| **Department/ Major** |  |
| **Semester** |  |
| **General Requirements** |
| No. of Staff from JIC |  | No. of Staff from outside |  |
| Estimated Budget |  | Duration |  |
| **Project Outcomes** |
| **Project Outcome** |[ ]  Revenue **(**Estimated Income in SR) |  |
|  |[ ]  Research/ Case Study |[ ]  Building Models/ Prototypes |
|  |[ ]  Building Competencies (staff/ Students) |[ ]  Building Infrastructure |
|  |[ ]  Process Optimization |[ ]  Improving Quality of Work |
|  |[x]  Publications |[ ]  Patents |
| **Abstract (150 – 200 words)** |
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**Project Proposal Form**

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| **Introduction** |
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| **Literature Review** |
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**Project Proposal Form**

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| **Problem Description** |
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| **Research Approach and Methodology** |
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**Project Proposal Form**

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| **Team Members (JIC)** |
| **Sr. #** | **Name** | **Tasks** |
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| **Team Members (External)** |
| **Sr. #** | **Researcher Name/ Institution/Country** | **Tasks** |
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**Project Proposal Form**

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| **Required Materials (Equipment/ Chemicals/ Software/ Consumable)** |
| **Sr. #** | **Description** | **Availability**Available at JIC/ to be purchased/ to be imported from outside KSA | **Estimated Cost**Please attach the quotations at least two vendors/ suppliers |
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| **Total** |  |
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| **Other Requirements (Support Services/ Logistics/ Compensations)** |
|  | **Description** | **Yes** | **No** |
|  | Participants shall receive payments/ compensations (in addition to their salary) |[ ] [ ]
|  | Access to RC facilities (outside JIC campus) will be required |[ ] [ ]
|  | Teaching Load of the participants shall be reduced |[ ] [ ]
|  | Business Trips (inside/ outside the Kingdom) |[ ]  Business Trips/ Visits |
|  |  |[ ]  Conferences/ Symposia |
|  |  |[ ]  Workshops |
|  |  |[ ]  Training |
|  |  |[ ]  Meeting |

**Project Proposal Form**

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| **Sr. #** | **Phase** | **Task Description** | **Timeline (weeks/ months as appropriate)** |
| **1** | **2** | **3** | **4** | **5** | **6** | **7** | **8** | **9** | **10** | **11** | **12** |
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| 12 |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **Details of the Products/ by-products and their prospective customers** |
| **Sr. #** | **Description** | **Product/ by-product** | **Customer (Institution/ Industry)** |
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| **Applicant** |  |  |  |  |  |
| **Name** |  | **Signature** |  | **Date** |